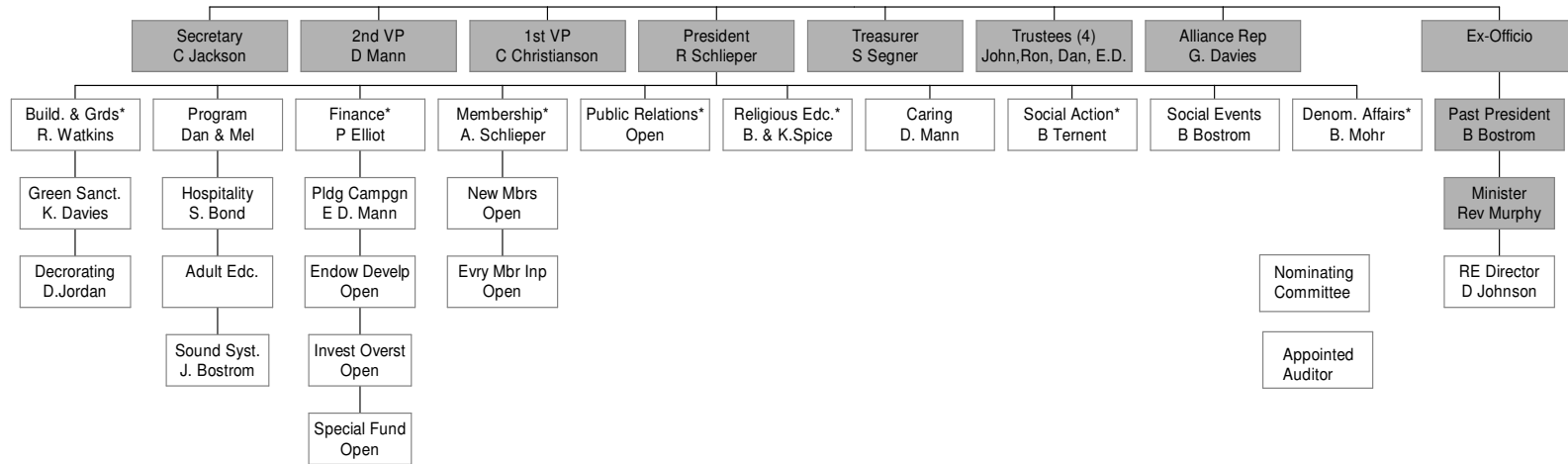


UUSDBA Congregation's Elected Board Members and Appointed Committee Chairs Summary Responsibilities (9/12/2007)



The shaded boxes as well as seven(*) of the presidents appointed committee chairs comprise the Board of Trustees. Note that some Board members are also committee chairs.

As described in the UUSDBA By-laws, the Board has responsibility:

- for the long range and strategic planning for the Society
- for the care of the property of the Society
- for the conduct of all its business affairs and for the control of its administration
- to fill vacancies in the elective offices until the next regular election
- to annually evaluate the Minister's performance.
- to annually review the membership roll and contact members whose status is in doubt. Subsequently it may pass upon the status of the member and at its discretion drop the member from the roll.
- to prepare a budget for the coming fiscal year and present it to the congregation for approval
- for a regular review of actual income and expenditures as compared with the budget and make modifications of the budget as necessary.

The responsibilities of the Standing committees and sub-committees are:

- determined by the President with the approval of the Board
- normally includes a report to the Board at regular meetings of the Board
- annual publication of functional descriptions of the committees